

## 2025 COMMITTEES OF THE CHURCH

<b>PASTOR PARISH RELATIONS:</b>	BOB O'NEAL (2 <sup>ND</sup> TERM, 1 <sup>ST</sup> YEAR), JOLEEN BEEMER (1 <sup>ST</sup> TERM, 3 <sup>RD</sup> YEAR), LARRY HAUGH (1 <sup>ST</sup> TERM 2 <sup>ND</sup> YEAR)
<b>RECORDS COMMITTEE:</b>	JANIS HAUGH (3 <sup>RD</sup> YEAR), JANET CHAMBERLIN (3 <sup>RD</sup> YEAR)
<b>MUSIC COMMITTEE:</b>	STACEY SMILEY (3 <sup>RD</sup> YEAR), JUDY BARTEN (3 <sup>RD</sup> YEAR), JENNIFER LATZKE (2 <sup>ND</sup> YEAR )
<b>AUDITING COMMITTEE:</b>	NICOLE SHRACK 2 <sup>ND</sup> YEAR, KEVIN SMILEY 1 <sup>ST</sup> YEAR
<b>CARES AND CONCERNS:</b>	HOLLY BETHE (MAY & NOV.), JOLEEN BEEMER (FEB. & SEPT.), JANET CHAMBERLIN (JUNE & OCT.), JAN MCADAMS (MARCH & JULY.), KARA CROMWELL (AUG. & DEC.), JANIS HAUGH (JAN & APRIL)
<b>MEMORIAL COMMITTEE:</b>	JOLEEN BEEMER (3 <sup>RD</sup> YEAR), JANICE HAUGH (2 <sup>ND</sup> YEAR), JANET CHAMBERLIN (2 <sup>ND</sup> YEAR), LOREN BARTEN (1 <sup>ST</sup> YEAR)
<b>SCHOLARSHIP COMMITTEE:</b>	CHRIS BETHE, KARA CROMWELL, NICOLE SHRACK
<b>CHRISTIAN EDUCATION COMMITTEE:</b>	JESSICA MURPHY(SUPERINTENDENT), JUDY BARTEN, STACEY SMILEY, SARA HUNNICUTT, CHRIS BETHE, ANGELA BONNEMA, PASTOR JAMIE
<b>WORSHIP COMMITTEE:</b>	CHRIS BETHE (CHR. OF ELDERS), JEN REIFF (ASSISTANT)
<b>HOSPITALITY COMMITTEE:</b>	HOLLY BETHE, KARA CROMWELL, MARION KAMM, (NEED 1)
<b>ENTERPRISE ESTATES:</b>	BOB ONEAL, JAMES LALZKE

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### ADDITIONAL COMMITTEES

KITCHEN COMMITTEE / FUNERAL DINNERS: JOLEEN BEEMER & JANET CHAMBERLIN

FLOWERS: KARA CROMWELL

LIBRARY: KARA CROMWELL

HANGING OF THE GREENS: SUNDAY SCHOOL SUPERINTENDENT (PLANS THE SERVICE) WORSHIP COMMITTEE (ORGANIZES  
THE UNITY CANDLES)

GRADUATION & SPECIAL DINNER SETUP: HOSPITALITY COMMITTEE

EASTER LILIES: JANET CHAMBERLIN

CHURCH CLEANING: TRUSTEES

**PASTOR PARISH:**

**MEMBERS:** PASTOR, MEMBERS OF THE CONGREGATION (AT LEAST 1 MAN AND 1 WOMEN)

**TERMS:** 2 TERMS OF 3 YEARS

**DUTIES:** MEET QUARTERLY, DISCUSS CONCERNS OF THE CONGREGATION, PASTOR, CHURCH COUNCIL, OR COMMITTEES. ALSO DEVELOP THE PASTOR'S PROPOSED SALARY PACKAGE PRIOR TO THE ANNUAL AGENDA MEETING AND REPORT TO COUNCIL.

**RECORDS COMMITTEE:**

**MEMBERSHIP:** 2 CHURCH MEMBERS

**DUTIES:** KEEP RECORDS OF: BIRTHS, BAPTISMS, CONFIRMATIONS, WEDDINGS, DEATHS, FUNERALS, MEMBERSHIP, MEMORIALS, SPECIAL MEETINGS, PASTORS. MAKE REPORTS OF OFFICIAL MEETINGS INCLUDING THE NAMES, AT THE ANNUAL MEETING TO CHECK FOR ACCURACY.

**MUSIC COMMITTEE:**

**MEMBERSHIP:** 3 MEMBERS

**TERM:** 2 YEARS

**DUTIES:** SELECT REGULAR ORGANIST, ORGANIZE SPECIAL MUSIC (BELL CHOIR, OTHER SPECIAL MUSIC), ORGANIZE MUSIC AT SPECIAL EVENTS SUCH AS ANNIVERSARIES OF THE CHURCH

**AUDITING COMMITTEE:**

**MEMBERSHIP:** 2 YEARS

**DUTIES:** AUDIT THE CHURCH FINANCES PRIOR TO THE ANNUAL MEETING

**CARES AND CONCERNS:**

**MEMBERSHIP:** 6 PEOPLE THAT SPLIT 12 MONTHS

**DUTIES:** WRITE THANK YOU LETTERS, GET WELL LETTERS, THINKING OF YOU LETTERS, WRITE TO SHUT INS, COLLEGE KIDS, SPECIAL BIRTHDAYS ETC. A BOX IS PASSED BETWEEN COMMITTEE MEMBERS FULL OF CARDS, STAMPS AND ADDRESS LABELS. EACH MEMBER HAS THE BOX 2 MONTHS OUT OF THE YEAR.

**MEMORIAL COMMITTEE:**

**MEMBERSHIP:** 4 MEMBERS

**TERM:** 3 YEAR TERM ON A ROTATION BASIS

**COMMITTEE MUST SELECT A CHAIRPERSON AND TREASURER**

**DUTIES:** RECEIVE ALL MEMORIAL FUNDS AND ACKNOWLEDGE THE GIFT TO THE APPROPRIATE PARTY/PARTIES. SEPARATE MEMORIAL COMMITTEE ACCOUNT NEEDS TO BE MAINTAINED, CHAIRPERSON AND TREASURE WILL BE DESIGNATED SIGNORS ON THE ACCOUNT. RECORDS OF THE ACCOUNT SHALL BE REPORTED TO CHURCH COUNCIL AT LEAST 2 X A YEAR. ALSO MAINTAIN A LIST OF SUGGESTIONS THAT MAY BE VIEWED BY THE FAMILIES WISHING TO SELECT MEMORIALS IN HONOR OF LOVED ONES. ASSIST THE FAMILY IN CHOOSING AND PURCHASING MEMORIALS

**SCHOLARSHIP COMMITTEE:**

**MEMBERSHIP:** 3 MEMBERS

**DUTIES:** ANNOUNCES WHEN ACCEPTING SCHOLARSHIP APPLICATIONS AND TAKES THEM. REVIEW THE APPLICATIONS AND SELECT A RECIPIENT. RECIPIENTS ARE NOTIFIED AS WELL AS THE CONGREGATION AND LOCAL NEWSPAPER.

**CHRISTIAN EDUCATION COMMITTEE:**

**MEMBERSHIP:** PASTOR, SUNDAY SCHOOL SUPERINTENDENT, SECRETARY- TREASURER, SUNDAY SCHOOL TEACHERS, ONE PERSON APPOINTED BY THE CHURCH COUNCIL.

**DUTIES:** OVERSEE THE WORK OF THE SUNDAY SCHOOL, VACATION BIBLE SCHOOL, YOUTH WORK, BIBLE STUDY AND ANY OTHER ASPECTS OF CHRISTIAN EDUCATION WITH IN THE CHURCH. DEVELOPS PLANS AND PROGRAMS FOR THE EDUCATION OF THE CHURCH.

**WORSHIP COMMITTEE:**

FEEL THE PULPIT IF NEEDED ON ANY GIVEN SUNDAY

**HOSPITALITY COMMITTEE:**

**MEMBERS:** 4

**DUTIES:** MEET FIRST OF THE YEAR AND GET A LIST OF ACOLYTES, GREETERS AND USHERS TOGETHER. EACH MEMBER TAKES 3 MONTHS TO BE RESPONSIBLE FOR REMINDER CALLS. FIND REPLACEMENTS IF SOMEONE CANNOT DO THE ABOVE. EACH YEAR A NEW LIST NEEDS TO BE MADE. ALL LIST NEED TO BE POSTED IN THE CHURCH OFF FOR EVERYONE TO SEE. THIS GROUP IS ALSO RESPONSIBLE FOR SETTING AND CLEANING UP FROM ANY CHURCH LUNCH OR RECEPTION.

**GREETERS:**

GREET EVERYONE AS THEY COME INTO CHURCH HOLD THE DOOR OPEN FOR EVERYONE.

**USHERS:**

\*ARRIVE BY 10:00AM TO MAKE SURE ALL LIGHTS ARE TURNED ON IN THE SANCTUARY \*HAND OUT BULLETINS \*RING CHURCH BELL AT 10:30 (5 TIMES) \*ASSIST THE ACOLYTE IN GETTING READY TO LIGHT THE ALTAR CANDLES. \*TURN FANS ON IN THE SANCTUARY IF NEEDED & TURN OFF AFTER CHURCH \*GREET PEOPLE WHO MAY ARRIVE AFTER THE SERVICE HAS STARTED. \* AFTER SERVICE BEGINS, RECORD ATTENDANCE IN ATTENDANCE BOOK AND CHANGE NUMBERS ON THE ATTENDANCE BOARD \*CLOSE THE DOORS TO THE SANCTUARY & SHUT OFF HALL LIGHTS \*ANSWER OFFICE PHONE DURING SERVICE \*TOWARD THE END OF SERVICE OPEN ALL DOORS TO THE SANCTUARY & TURN ON HALL LIGHTS \*MAKE SURE ALL LIGHTS IN THE SANCTUARY ARE TURNED OFF BEFORE LEAVING.